

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**January 25, 2016**  
**Verona City Hall**

1. Mayor Hochkammer called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Luke Diaz, Elizabeth Doyle, Jack Linder, Mac McGilvray, Heather Reekie, Brad Stiner, and Dale Yurs. Alderperson Touchett was absent and excused. Also in attendance: City Administrator, Bill Burns; City Engineer, Bob Gundlach; Chief of Police Bernie Coughlin; Parks Director David Walker; Ryan Biechler; Megan Clark; and City Clerk Ellen Clark.
4. Public Comment:  
None
5. Approval of Minutes from the January 11, 2016 Common Council Meeting:  
Motion by McGilvray, seconded by Reekie, to approve the minutes. Motion carried 7-0.
6. Mayor's Business:
  - A. Police Department Update
    - Chief Bernie Coughlin provided a summary of 2015 police department activities, and presented a comparison of 2014 vs. 2015 calls for service. It has been difficult to maintain staff at the authorized number of 23 sworn officers. Recruitment will begin in the next couple of days to fill an open officer position, with an expected May 2016 hire date. Several training opportunities were utilized in 2015, including active shooter scenarios, mutual aid response, firearm training, and drug investigation. Ald. Yurs thanked Chief Coughlin for the work he does behind the scenes to keep things running smoothly throughout the city.
7. Administrator's Report
  - On January 14, the City hosted a meeting of the Capital Area Regional Planning Commission (CARPC). CARPC voted unanimously to recommend approval of the Verona Urban Service Area amendment. This now goes to the Wisconsin Department of Natural Resources for final action which is anticipated by mid-February.
  - The Verona Area School District Board of Education is planning to hold a meeting on February 1 to discuss the timeline and process for a potential referendum regarding future schools. According to the District Superintendent, they are likely looking at April 2017 at the earliest for a referendum.
  - On January 27, there will be a meeting on of the Dane County Cities and Villages Association at 5:00 p.m. at the City of Fitchburg public library.
  - On January 28, there will be a meeting on the DaneCom radio system governing board at 4:30 p.m. at the Madison City-County building. At the meeting there will be an update from the project vendor and system administrator. Dane County has indicated that they expect the full system to be online by late 2016. Mayor Hochkammer stated that he attended the CARPC meeting on January 14. City staff was very well prepared and made us proud.
8. Engineer's Report:

Bob Gundlach announced that this is his last official meeting as City Engineer, as he is retiring effective February 5, 2016. He thanked the city for the confidence that has been placed in him over the last 25 years, and stated that he has enjoyed his time with the city. Jeff Montpas will be the new representative face in the city. Mayor Hochkammer stated that the relationship and

historical knowledge that Bob possesses will be hard to replace. We would not be where we are as a city without Bob's fine work. Those in attendance saw Bob off with a standing ovation.

9. Committee Reports:

**A. Finance Committee**

- Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Doyle, to pay the bills in the amount of \$491,544.36. Motion carried. 7-0

**B. Public Safety and Welfare Committee**

- Discussion and Possible Action Re: Approval of Toot & Kate's Application for a Class "B" Beer and Reserve "Class B" Liquor License for Toot & Kate's Wine Bar located at 109 S. Main Street, as recommended to Common Council by the Public Safety and Welfare Committee. Motion by Yurs, seconded by Reekie to approve the Class "B" Beer and Reserve "Class B" Liquor Licenses. Motion Carried 7-0.

Ryan Biechler and Megan Clark left the Council Chambers.

**C. Park, Recreation and Forestry Commission**

- Discussion and Possible Action Re: An Agreement between MSA Professional Services and the City of Verona for the Update of the City's Five-Year Park and Open Space Plan in the amount of \$13,500. Parks Director Walker stated that with the North Neighborhood Plan coming soon, it's important to have a plan in place. This plan will go before the Parks Commission in February, and should be ready for the 2017 budget process. Community input will be gathered via surveys and a public meeting. Motion by Reekie, seconded by Doyle, to approve an Agreement between MSA Professional Services and the City of Verona for the Update of the City's Five-Year Park and Open Space Plan in the amount of \$13,500. Motion carried 7-0.

10. New Business:

- A. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Yurs, seconded by Reekie, to approve the Operator Licenses for Nathan Cook, Melissa Schmidt and Katherine Frankey at Pasquals; Jennifer O'Brien at Francois Oil; and Danielle Johnson and Christian Niemi at Kwik Trip. Motion Carried 7-0.

11. Announcements:

Alderson Stiner thanked the City of Verona Police Department for sponsoring a breakfast of eggs and coffee for the city's crossing guards.

12. Adjournment:

Motion by Yurs, seconded by Reekie, to adjourn at 7:42 p.m. Motion carried 7-0.

Ellen Clark, City Clerk